

**AUDITING PROCEDURES REPORT**

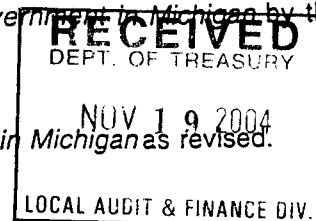
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Local Government Type <input type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village <input checked="" type="checkbox"/> Other		Local Government Name MACATAWA AREA PUBLIC TRANSIT SYSTEM	County OTTAWA
Audit Date JUNE 30, 2004	Opinion Date OCTOBER 29, 2004	Date Accountant Report Submitted to State: NOVEMBER 16, 2004	

We have audited the financial statements of this local unit of government and rendered an opinion on financial statements prepared in accordance with the Statements of the Governmental Accounting Standards Board (GASB) and the *Uniform Reporting Format for Financial Statements for Counties and Local Units of Government in Michigan* by the Michigan Department of Treasury.

We affirm that:

1. We have complied with the *Bulletin for the Audits of Local Units of Government in Michigan* as revised.
2. We are certified public accountants registered to practice in Michigan.



We further affirm the following. "Yes" responses have been disclosed in the financial statements, including the notes, or in the report of comments and recommendations

You must check the applicable box for each item below.

- ☐ yes ☒ no 1. Certain component units/funds/agencies of the local unit are excluded from the financial statements.
- ☐ yes ☒ no 2. There are accumulated deficits in one or more of this unit's unreserved fund balances/retained earnings (P.A. 275 of 1980).
- ☐ yes ☒ no 3. There are instances of non-compliance with the Uniform Accounting and Budgeting Act (P.A. 2 of 1968, as amended).
- ☐ yes ☒ no 4. The local unit has violated the conditions of either an order issued under the Municipal Finance Act or its requirements, or an order issued under the Emergency Municipal Loan Act.
- ☐ yes ☒ no 5. The local unit holds deposits/investments which do not comply with statutory requirements. (P.A. 20 of 1943, as amended [MCL 129.91], or P.A. 55 of 1982, as amended [MCL 38.1132]).
- ☐ yes ☒ no 6. The local unit has been delinquent in distributing tax revenues that were collected for another taxing unit.
- ☐ yes ☒ no 7. The local unit has violated the Constitutional requirement (Article 9, Section 24) to fund current year earned pension benefits (normal costs) in the current year. If the plan is more than 100% funded and the overfunding credits are more than the normal cost requirement, no contributions are due (paid during the year).
- ☐ yes ☒ no 8. The local unit uses credit cards and has not adopted an applicable policy as required by P.A. 266 of 1995 (MCL 129.241).
- ☐ yes ☒ no 9. The local unit has not adopted an investment policy as required by P.A. 196 of 1997 (MCL 129.95).

**We have enclosed the following:**

	Enclosed	To Be Forwarded	Not Required
The letter of comments and recommendations.			X
Reports on individual federal financial assistance programs (program audits).			X
Single Audit Reports (ASLGU).			X

Certified Public Accountant (Firm Name)

REHMANN ROBSON

Street Address

PO BOX 6547

City

GRAND RAPIDS

State

MI

ZIP

49516-6547

Accountant Signature

**CITY OF HOLLAND  
MACATAWA AREA PUBLIC TRANSIT SYSTEM**

**TABLE OF CONTENTS**

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	<u><b>PAGE</b></u>
<b>Independent Auditors' Report</b>	1
<b>Financial Statements for the Year Ended June 30, 2004</b>	
Statement of Net Assets	2
Statement of Revenue, Expenses and Changes in Net Assets	3
Statement of Cash Flows	4-5
Notes to Financial Statements	6-9
<b>Independent Auditors' Report on Supplementary Information</b>	10
<b>Supplementary Information</b>	
Schedule of Nonoperating Revenue	11
Schedule of Operating Expenses	12
Net Eligible Cost Computations of General Operations	13
Schedule of Financial Assistance – Federal and State	14
Schedule of Vehicle Miles	15
Schedule of Line-Haul Passenger Data and Vehicle Hours	16
Schedule of Demand Response Passenger Data and Vehicle Hours	17



**REHMANN ROBSON**

*Certified Public Accountants*

*A member of THE REHMANN GROUP*

*An Independent Member of Baker Tilly International*

## **INDEPENDENT AUDITORS' REPORT**

October 29, 2004

To the Board of Trustees  
Holland Macatawa Area Public Transit System  
Holland, Michigan

We have audited the accompanying financial statements of the City of Holland, Michigan, Macatawa Area Public Transit System Enterprise Fund as of June 30, 2004, and for the year then ended as listed in the table of contents. These financial statements are the responsibility of the management of the City of Holland, Michigan. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 1, these financial statements present only the Macatawa Area Public Transit System Enterprise Fund and do not purport to, and do not, present fairly the financial position of the City of Holland, Michigan, as of June 30, 2004 and the changes in financial position and cash flows of its proprietary fund types for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the City of Holland, Michigan, Macatawa Area Public Transit System Enterprise Fund as of June 30, 2004, and the changes in its financial position and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

*Rehmann Robson*

**CITY OF HOLLAND  
MACATAWA AREA PUBLIC TRANSIT SYSTEM**

**STATEMENT OF NET ASSETS**

**JUNE 30, 2004**

<b>ASSETS</b>	
<b>Current assets</b>	
Receivables:	
Customers	\$ 27,486
Taxes	365
Due from other governmental units	<u>805,644</u>
<b>Total current assets</b>	<b>833,495</b>
<b>Restricted assets</b>	941,651
<b>Capital assets (net of accumulated depreciation)</b>	<u>1,729,039</u>
<b>Total assets</b>	<u><b>3,504,185</b></u>
<b>LIABILITIES</b>	
<b>Current liabilities</b>	
Accounts payable	299,908
Accrued and other liabilities	15,310
Due to other funds of the City of Holland	<u>96,155</u>
<b>Total liabilities - all current</b>	<u><b>411,373</b></u>
<b>NET ASSETS</b>	
<b>Net assets</b>	
Investment in capital assets	1,729,039
Restricted	941,651
Unrestricted	<u>422,122</u>
<b>Total net assets</b>	<u><u><b>\$ 3,092,812</b></u></u>

The accompanying notes are an integral part of these financial statements.

**CITY OF HOLLAND  
MACATAWA AREA PUBLIC TRANSIT SYSTEM**

**STATEMENT OF REVENUE, EXPENSES AND CHANGES IN NET ASSETS**

**FOR THE YEAR ENDED JUNE 30, 2004**

<b>Operating revenue</b>	
Demand-response (farebox)	\$ 151,795
User fees and charges for services	155,287
<b>Total operating revenue</b>	<u>307,082</u>
<b>Operating expenses</b>	
Operations	1,702,711
Maintenance	232,748
General administration	481,734
<b>Total operating expenses</b>	<u>2,417,193</u>
<b>Operating loss</b>	<u>(2,110,111)</u>
<b>Nonoperating revenues (expenses)</b>	
Tax levy	217,306
Federal grants	804,049
State grants	993,936
Interest income	15,886
Donations	400
<b>Total nonoperating revenues</b>	<u>2,031,577</u>
<b>Income before transfers</b>	<u>(78,534)</u>
<b>Transfers</b>	
Transfers out	<u>(3,700)</u>
<b>Change in net assets</b>	<u>(82,234)</u>
Net assets - beginning of year	<u>3,175,046</u>
<b>Net assets - end of year</b>	<u><u>\$ 3,092,812</u></u>

The accompanying notes are an integral part of these financial statements.

**CITY OF HOLLAND  
MACATAWA AREA PUBLIC TRANSIT SYSTEM**

**STATEMENT OF CASH FLOWS**

**FOR THE YEAR ENDED JUNE 30, 2004**

<b>Cash flows from operating activities:</b>	
Receipts from customers and users	\$ 288,170
Payments to suppliers	(1,785,701)
Payments to employees	(200,328)
	<u>(1,697,859)</u>
<b>Net cash provided by (used in) operating activities</b>	
<b>Cash flows used in capital and related financing activities</b>	
Purchase of capital assets	<u>(132,222)</u>
<b>Cash flows from noncapital financing activities:</b>	
Property taxes	217,306
Federal and/or state grants	1,688,687
Intergovernmental payments	(20,607)
Donations	400
	<u>1,885,786</u>
<b>Net cash provided by (used in) noncapital financing activities</b>	
<b>Cash flows provided by investing activities:</b>	
Investment earnings	<u>15,886</u>
<b>Net increase (decrease) in cash and pooled investments</b>	71,591
<b>Cash and pooled investments - Beginning of year</b>	<u>870,060</u>
<b>Cash and pooled investments - End of year</b>	<u>\$ 941,651</u>
<b>Balance sheet classifications of cash and pooled investments:</b>	
Current assets	\$ -
Restricted assets	<u>941,651</u>
<b>Total balance sheet classifications</b>	<u>\$ 941,651</u>

The accompanying notes are an integral part of these financial statements.

**CITY OF HOLLAND**  
**MACATAWA AREA PUBLIC TRANSIT SYSTEM**  
**STATEMENT OF CASH FLOWS (CONTINUED)**  
**FOR THE YEAR ENDED JUNE 30, 2004**

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**Reconciliation of operating income to net cash provided by (used in)**  
**operating activities:**

Operating income (loss)	\$ (2,110,111)
Adjustment to reconcile operating income (loss) to net cash provided by (used in) operating activities:	
Depreciation	274,645
Changes in operating assets and liabilities:	
Accounts receivable	(18,824)
Taxes receivable	(88)
Accounts payable	153,037
Accrued and other liabilities	<u>3,482</u>
<b>Net cash provided by (used in) operating activities</b>	<b><u>\$ (1,697,859)</u></b>

The accompanying notes are an integral part of these financial statements.

**CITY OF HOLLAND**  
**MACATAWA AREA PUBLIC TRANSIT SYSTEM**  
**NOTES TO FINANCIAL STATEMENTS**

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**1. NATURE OF OPERATIONS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Macatawa Area Public Transit System (System) of the City of Holland, Michigan (City), is an enterprise fund of the City of Holland. The City acquired these operations pursuant to the provisions set forth in Section 157A of the City Charter. ATC/Van Com (the "Company") manages the operations of the System pursuant to an agreement between the Company and the City of Holland. The Macatawa Area Public Transit System provides public transportation services to users in the City of Holland and portions of the surrounding area.

**Basis of Accounting**

The System is accounted for in an enterprise fund which accounts for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs (expenses including depreciation) of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges.

The accounting policies of the System conform to generally accepted accounting principles as applicable to enterprise funds of governmental units, and, accordingly, the accrual basis of accounting and economic resource measurement focus are followed. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Proprietary funds distinguish operating revenues and expenses from nonoperation items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the System are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in the proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the option of following subsequent private-sector guidance. The government has elected not to follow subsequent private-sector guidance.

A summary of significant accounting policies is as follows:

**Cash and Pooled Investments**

The System participates in the City's pooled cash and investment system that is available for use by all funds, maintained by the City.

For purposes of the statement of cash flows, all highly liquid investments with an original maturity of three months or less are considered to be cash equivalents. In addition, the statement of cash flows includes both restricted and unrestricted cash and pooled investments.

Pooled investments consist of U.S. treasury securities, certificates of deposit with original maturities of greater than three months, and money market mutual funds. Investments are recorded at fair value.



**CITY OF HOLLAND**  
**MACATAWA AREA PUBLIC TRANSIT SYSTEM**  
**NOTES TO FINANCIAL STATEMENTS**

**1. NATURE OF OPERATIONS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**  
**(CONTINUED)**

**Capital Assets**

Property and equipment are recorded at cost or, if donated, at their estimated fair value on the date donated. Capital assets are defined by the government as assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of two years. Depreciation on such capital assets is recorded on a straight-line basis over the estimated useful lives of the assets and is charged as an expense against operations. Costs of maintenance and repairs are charged to expense when incurred.

Depreciation on capital assets is computed using the straight-line method over the following estimated useful lives:

	<u>Years</u>
Land improvements	10-20
Buildings and structures	5-40
Machinery and equipment	3-20
Office furniture and equipment	5-15
Vehicles	5-12

**Property Taxes and Other Revenue**

Property taxes and other revenue that are both measurable and available for use to finance operations are recorded as revenue when earned. Other revenue is recorded when received.

Properties are assessed as of December 31. These taxes are billed on July 1 of the following year and become a lien at that time. These taxes are due on August 15 with the final collection date of February 28 before they are added to the county tax rolls.

**2. DEPOSITS AND INVESTMENTS**

The System's deposits and investments are included on the balance sheet under the following classifications:

Cash and pooled investments	\$ -
Restricted cash and pooled investments	<u>941,651</u>
<b>Total</b>	<b><u>\$941,651</u></b>

The above amounts are classified by Governmental Accounting Standards Board Statement No. 3 in the following categories:

Bank deposits (checking accounts, savings accounts and certificates of deposit)	<u>\$941,651</u>
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**CITY OF HOLLAND**  
**MACATAWA AREA PUBLIC TRANSIT SYSTEM**  
**NOTES TO FINANCIAL STATEMENTS**

**2. DEPOSITS AND INVESTMENTS (CONTINUED)**

**Deposits**

The above deposits reflect the System's allocated portion of pooled funds deposited in the name of the City of Holland. Federal depository insurance is applied to the City of Holland's deposits as a whole. Therefore, the portion of the System's deposits covered by FDIC is not determinable.

**Investments**

The above investments reflect the System's allocated portion of pooled funds invested in the name of the City of Holland, and therefore are not classified as to risk category.

The City is authorized by Michigan Public Acts 20 of 1943 (as amended) to invest surplus monies in U.S. bonds and notes, certain commercial paper, U.S. government repurchase agreements, banker's acceptances and mutual funds, and investment pools that are composed of authorized investment vehicles.

**3. CAPITAL ASSETS**

Capital asset activity for the year ended June 30, 2004 was as follows:

	<u>Balance July 1, 2003</u>	<u>Additions</u>	<u>Dispositions</u>	<u>Balance June 30, 2004</u>
Capital assets, not being depreciated:				
Construction in progress	\$ -	\$ 44,308	\$ -	\$ 44,308
Capital assets, being depreciated:				
Land improvements	33,465	1,909	-	35,374
Buildings and structures	523,685	9,704	-	533,389
Machinery and equipment	119,849	61,352	-	181,201
Office furniture and equipment	25,235	14,949	-	40,184
Vehicles	1,991,106	-	-	1,991,106
Total capital assets, being depreciated	2,693,340	87,914	-	2,781,254
Less accumulated depreciation for:				
Land improvements	11,692	1,743	-	13,435
Buildings and structures	139,530	12,900	-	152,430
Machinery and equipment	47,970	12,913	-	60,883
Office furniture and equipment	19,305	1,121	-	20,426
Vehicles	603,381	245,968	-	849,349
Total accumulated depreciation	821,878	274,645	-	1,096,523
Net capital assets, being depreciated	1,871,462	(186,731)	-	1,684,731
Net capital assets	\$1,871,462	\$(142,423)	\$ -	\$1,729,039

**CITY OF HOLLAND**  
**MACATAWA AREA PUBLIC TRANSIT SYSTEM**  
**NOTES TO FINANCIAL STATEMENTS**

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**4. MANAGEMENT AGREEMENT**

The City has entered into an agreement with ATC/Van Com to provide the operations of the Macatawa Area Public Transit System. The terms of the agreement require the City to pay an hourly rate for such services based on anticipated vehicle hours and expires August 31, 2005.

**5. RISK MANAGEMENT**

The System is exposed to various risks of loss related to property loss, torts, errors and omissions, employee injuries (workers' compensation), as well as medical benefits provided to employees. The City of Holland is self-insured for these risks with the exception of workers' compensation insurance which is insured by a third party on a premium basis. The City purchases excess reinsurance and allocates risk management costs among the various funds of the City, including the Macatawa Area Public Transit System. The City's allocated estimate for the System's claims that have been incurred through the end of the fiscal year, including both those claims that have been reported, as well as those that have not yet been reported, are deemed insignificant. Total premiums and claims paid by the System during the year ended June 30, 2004 were \$17,908.

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**REHMANN ROBSON**

*Certified Public Accountants*

*A member of* **THE REHMANN GROUP**

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**INDEPENDENT AUDITORS' REPORT ON SUPPLEMENTARY INFORMATION**

October 29, 2004

Honorable Mayor and Members of the City Council  
City of Holland, Michigan

We have audited the financial statements of the City of Holland, Michigan, Macatawa Area Public Transit System Enterprise Fund as of and for the year ended June 30, 2004. Our audit was made for the purpose of forming an opinion on the financial statements taken as a whole. The information listed in the table of contents as supplementary information is presented for purposes of additional analysis and is not a required part of the financial statements of the City of Holland, Michigan, Macatawa Area Public Transit System Enterprise Fund. The information on pages 11 through 14, has been subjected to the procedures applied in the audit of the financial statements and, in our opinion, is fairly stated in all material respects in relation to the financial statements taken as a whole. The information on pages 15 through 17 has not been subjected to the procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

*Rehmann Robson*

**SUPPLEMENTARY INFORMATION**

**CITY OF HOLLAND**  
**MACATAWA AREA PUBLIC TRANSIT SYSTEM**

**SCHEDULE OF NONOPERATING REVENUE**

**FOR THE YEAR ENDED JUNE 30, 2004**

	July 1, 2003 to September 30, 2003	October 1, 2003, to June 30, 2004	Total
<b>Tax levy</b>	\$ 54,361	\$ 162,945	\$ 217,306
<b>Federal grants:</b>			
Section 5307 funds	-	708,000	708,000
Capital grants	-	96,049	96,049
<b>Total federal grants</b>	-	<b>804,049</b>	<b>804,049</b>
<b>State of Michigan grants:</b>			
Operating assistance from prior years	-	(32,901)	(32,901)
Formula operating assistance	246,606	748,647	995,253
Capital grants	-	30,584	30,584
Other operating	-	1,000	1,000
<b>Total State of Michigan grants</b>	<b>246,606</b>	<b>747,330</b>	<b>993,936</b>
Donations	-	400	400
Interest income	-	15,886	15,886
<b>Total nonoperating revenue</b>	<b>\$ 300,967</b>	<b>\$ 1,730,610</b>	<b>\$ 2,031,577</b>

**CITY OF HOLLAND**  
**MACATAWA AREA PUBLIC TRANSIT SYSTEM**

**SCHEDULE OF OPERATING EXPENSES**

**FOR THE YEAR ENDED JUNE 30, 2004**

	<u>Operations</u>	<u>Maintenance</u>	<u>General Administration</u>	<u>Total</u>
Labor	\$ 1,075,543	\$ 67,516	\$ 71,344	\$ 1,214,403
Fringe benefits	368,580	35,594	30,254	434,428
Services	103,077	125,266	62,801	291,144
Materials	113,348	4,275	6,408	124,031
Utilities	-	-	16,303	16,303
Casualty and liability costs	29,187	-	-	29,187
Miscellaneous service	2,199	97	19,979	22,275
Lease and rentals	10,777	-	-	10,777
Depreciation:				
Grant assets	-	-	251,157	251,157
Other assets	-	-	23,488	23,488
<b>Total operating expenses</b>	<b><u>\$ 1,702,711</u></b>	<b><u>\$ 232,748</u></b>	<b><u>\$ 481,734</u></b>	<b><u>\$ 2,417,193</u></b>

**CITY OF HOLLAND**  
**MACATAWA AREA PUBLIC TRANSIT SYSTEM**  
**NET ELIGIBLE COST COMPUTATIONS OF GENERAL OPERATIONS**  
**FOR THE YEAR ENDED JUNE 30, 2004**

	July 1, 2003, to September 30, 2003	October 1, 2003, to June 30, 2004	Total
<b>Expenses</b>			
Labor	\$ 197,856	\$ 1,016,547	\$ 1,214,403
Fringe benefits	71,333	363,095	434,428
Services	49,621	241,523	291,144
Materials and supplies	31,585	92,446	124,031
Utilities	2,750	13,553	16,303
Casualty and liability costs	6,659	22,528	29,187
Miscellaneous service	15,668	6,607	22,275
Lease and rentals	2,563	8,214	10,777
Depreciation	244,018	30,627	274,645
<b>Total expense</b>	<b>622,053</b>	<b>1,795,140</b>	<b>2,417,193</b>
<b>Less ineligible expenses</b>			
Depreciation	222,017	-	222,017
Loss on disposal of assets	10,283	-	10,283
Other	687	2,151	2,838
<b>Total ineligible expenses</b>	<b>232,987</b>	<b>2,151</b>	<b>235,138</b>
<b>Eligible expenses</b>	<b>\$ 389,066</b>	<b>\$ 1,792,989</b>	<b>\$ 2,182,055</b>
Eligible expenses - October 1, 2002 through June 30, 2003			\$ 1,546,529
Eligible expenses - July 1, 2003 through September 30, 2003			389,066
<b>Total eligible expenses - Grant year ended September 30, 2003</b>			<b>\$ 1,935,595</b>
<b>Maximum state operating assistance Statutory cap: 60% of eligible expenses</b>			<b>\$ 1,161,357</b>



**CITY OF HOLLAND  
MACATAWA AREA PUBLIC TRANSIT SYSTEM**

**SCHEDULE OF FINANCIAL ASSISTANCE  
FEDERAL AND STATE**

**FOR THE YEAR ENDED JUNE 30, 2004**

<u>Federal Grantor and Program Title</u>	<u>Subgrantor Award Number</u>	<u>Federal CFDA Number</u>	<u>Award Amount</u>	<u>Accrued/ (Deferred) Revenue At June 30, 2003</u>	<u>Federal Revenue Received</u>	<u>State Revenue Received</u>	<u>Expenditures</u>	<u>Accrued/ (Deferred) Revenue At June 30, 2004</u>	<u>Revenue Recognized (1)</u>
<b>U.S. DEPARTMENT OF TRANSPORTATION - Federal Transit Administration Capital and Operating Assistance Grants:</b>									
Operating Assistance - Section 5307 (planning)	90x-439	20.507	-	\$ -	\$ -	-	\$ 8,000	\$ 8,000	\$ 8,000
Operating Assistance - Section 5307	90-x439	20.507	-	-	-	-	700,000	700,000	700,000
Operating Assistance - Section 5307	90-x406	20.507	-	674,400	674,400	-	-	-	-
Operating Assistance - Section 5307	90-x366	20.507	-	-	576	-	1,459	883	1,459
Capital Assistance	90-x406	20.507	-	6,987	15,774	-	52,305	43,518	52,305
Capital Assistance	90-x439	20.507	-	-	-	-	32,916	32,916	32,916
Capital Assistance	90-x395	20.507	-	-	9,369	-	9,369	-	9,369
				<u>681,387</u>	<u>700,119</u>	<u>-</u>	<u>804,049</u>	<u>785,317</u>	<u>804,049</u>
<b>TOTAL U.S. DEPARTMENT OF TRANSPORTATION</b>									
<b>MICHIGAN DEPARTMENT OF TRANSPORTATION - Operating and Capital Assistance Grants:</b>									
Operating Assistance prior years	n/a		-	-	-	(32,901)	(32,901)	-	(32,901)
Operating Assistance September 30, 2003	n/a		-	-	-	246,606	246,606	-	246,606
Operating Assistance September 30, 2004	n/a		-	-	-	748,647	748,647	-	748,647
Capital Assistance	99-0769		14,959	-	-	21,531	6,572	-	6,572
Capital Assistance	01-0945		-	-	-	144	365	221	365
Capital Assistance	02-0045z1		-	-	-	2,342	2,342	-	2,342
Capital Assistance	02-0045z2		-	-	-	2,199	12,574	10,375	12,574
Capital Assistance	02-0045z3		-	-	-	-	8,731	8,731	8,731
Planning Grant	02-0045z3		-	-	-	-	1,000	1,000	1,000
				<u>14,959</u>	<u>-</u>	<u>988,568</u>	<u>993,936</u>	<u>20,327</u>	<u>993,936</u>
<b>TOTAL MICHIGAN DEPARTMENT OF TRANSPORTATION</b>									
				<u>\$ 696,346</u>	<u>\$ 700,119</u>	<u>\$ 988,568</u>	<u>\$ 1,797,985</u>	<u>\$ 805,644</u>	<u>\$ 1,797,985</u>

**CITY OF HOLLAND  
MACATAWA AREA PUBLIC TRANSIT SYSTEM**

**SCHEDULE OF VEHICLE MILES**

**FOR THE YEAR ENDED JUNE 30, 2004**

**(UNAUDITED)**

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	<u><b>TOTAL</b></u>
First quarter (July-September)	154,626
Second quarter (October-December)	164,583
Third quarter (January-March)	164,150
Fourth quarter (April-June)	<u>158,742</u>
<b>Total</b>	<u><u><b>642,101</b></u></u>

**CITY OF HOLLAND  
MACATAWA AREA PUBLIC TRANSIT SYSTEM**

**SCHEDULE OF LINE-HAUL PASSENGER DATA AND VEHICLE HOURS**

**FOR THE YEAR ENDED JUNE 30, 2004  
(UNAUDITED)**

	<u>Vehicle Hours</u>	<u>Regular Passengers</u>	<u>Senior Passengers</u>	<u>Handicapped Passengers</u>	<u>Senior/ Handicapped Passengers</u>	<u>Total Passengers</u>
First quarter (July-September)	5,068	10,185	1,967	6,922	124	19,198
Second quarter (October-December)	5,544	12,022	1,668	6,824	114	20,628
Third quarter (January-March)	5,085	10,532	1,391	6,712	111	18,746
Fourth quarter (April-June)	5,018	9,590	1,787	6,950	73	18,400
<b>Total</b>	<u>20,715</u>	<u>42,329</u>	<u>6,813</u>	<u>27,408</u>	<u>422</u>	<u>76,972</u>

**CITY OF HOLLAND**  
**MACATAWA AREA PUBLIC TRANSIT SYSTEM**

**SCHEDULE OF DEMAND RESPONSE PASSENGER DATA AND VEHICLE HOURS**

**FOR THE YEAR ENDED JUNE 30, 2004**  
**(UNAUDITED)**

	<u>Vehicle Hours</u>	<u>Regular Passengers</u>	<u>Senior Passengers</u>	<u>Handicapped Passengers</u>	<u>Senior/ Handicapped Passengers</u>	<u>Total Passengers</u>
First quarter (July-September)	5,889	4,367	1,080	15,056	778	21,281
Second quarter (October-December)	6,209	5,308	1,090	15,542	652	22,592
Third quarter (January-March)	6,756	6,718	1,184	17,478	824	26,204
Fourth quarter (April-June)	6,494	5,006	899	19,202	790	25,897
<b>Total</b>	<u><u>25,348</u></u>	<u><u>21,399</u></u>	<u><u>4,253</u></u>	<u><u>67,278</u></u>	<u><u>3,044</u></u>	<u><u>95,974</u></u>